

(2) He seemed quite interested in buying the car, but he changed his _____ at the last moment.

- (a) offer
- (b) thoughts
- (c) mind

(3) The meeting took almost five hours so it was impossible to _____ attention all the time.

- (a) keep
- (b) pay
- (c) make

(4) The company offers a _____ range of technology and consulting services.

- (a) wide
- (b) large
- (c) many

4. **Choose the correct verb form that agrees with the subject.** 2 K1 CO2

(1) You _____ (work/works) together to finish the project.

(2) The chairperson or the director _____ (approve/approves) the proposal before proceeding.

(3) Each of the students ___ (has/have) submitted their assignment.

(4) The focus of the interviews _____ (was/were) to select skillful candidates.

5. **Fill in the blanks with the suitable connectives given below.** 2 K2 CO3

(however, such as, although, moreover, as well as)

There are many concerns relating to the manufacture of garments (1) _____ the issue of ample water waste and the toxic chemicals used in the dyeing process. (2) _____ modern techniques require less water. Many still use the conventional dyeing process (3) _____ it is dangerous. (4) _____ the toxic chemicals used in the dyes have a harmful effect to the farmers and the people living within the surrounding area.

6. **Change the following sentences into impersonal passive voice.** 2 K2 CO3

(1) The workers are repairing the bridge.

(2) They have installed the new machinery in the factory.

7. **Complete the following conditional statements.** 2 K2 CO4

(1) If they prepare well, they _____ (get) placements in top-most companies in India.

(2) If I _____ (not attend) the party, I would not have met him.

(3) If they _____ (conduct) the training session on company premises, it would be more convenient for everyone.

(4) If you _____ (see) him, you would have passed the message to him.

8. **Choose the correct modal verb to complete each sentence.** 2 K2 CO4
- (1) The machine _____ require maintenance every six months.
(a) can
(b) might
(c) must
- (2) If you follow the guidelines, you _____ avoid potential issues.
(a) must
(b) can
(c) would
- (3) How ____ you question your higher authority?
(a) can
(b) should
(c) dare
- (4) _____ you help me to complete this project?
(a) should
(b) could
(c) might
9. **Replace each underlined word with a synonym from the options given below.** 2 K1 CO5
- (1) The special TV report disrupted regular programmes in the firm.
(a) satisfied
(b) complemented
(c) complimented
(d) interrupted
- (2) Laws have been passed against racial discrimination in the country.
(a) tolerance
(b) intolerance
(c) discernment
(d) fanaticism
- (3) The company has achieved great success in the USA.
(a) accomplished
(b) acquired
(c) designated
(d) deliberated
- (4) When the leadership changed, his position in the organization became precarious.
(a) secure
(b) exalted
(c) uncertain
(d) unimportant

10. **Choose the correct sentence:** 2 K2 CO5
- (1) A. The condolence messages received on the death of Mrs. Gandhi speak highly of her greatness.
 B. The condolence messages received on the death of Mrs. Gandhi speaks highly of her greatness.
- (2) A. He took me to restaurant and ordered for two cups of cold coffee which the waiter brought in an hour.
 B. He took me to restaurant and ordered two cups of cold coffee which the waiter brought in an hour.
- (3) A. If I would have realised what a bad driver you were, I would not have come with you.
 B. If I had realised what a bad driver you were, I would not have come with you.
- (4) A. All the woman teachers are agitated because of the haughty attitude of the Principal.
 B. All the women teachers are agitated because of the haughty attitude of the Principal.

PART – B

(5 x 16 = 80 Marks)

Q. No.	Questions	Marks	KL	CO
11.	Read the following passages carefully and answer the questions given below:	16	K1	CO1

The habit of reading is one of the greatest resources of mankind; and we enjoy reading books that belong to us much more than if they are borrowed. A borrowed book is like a guest in the house; it must be treated with punctiliousness, with a certain considerate formality. You must see that it sustains no damage; it must not suffer while under your roof. You cannot leave it carelessly, you cannot mark it, you cannot turn down the pages, you cannot use it familiarly. And then, someday, although this is seldom done, you really ought to return it.

But your own books belong to you; you treat them with that affectionate intimacy that annihilates formality. Books are for use, not for show; you should own no book that you are afraid to mark up, or afraid to place on the table, wide open and face down. A good reason for marking favorite passages in books is that this practice enables you to remember more easily the significant sayings, to refer to them quickly, and then in later years, it is like visiting a forest where you once blazed a trail. You have the pleasure of going over the old ground, and recalling both the intellectual scenery and your own earlier self.

Everyone should begin collecting a private library in youth; the instinct of private property, which is fundamental in human beings, can here be cultivated with every advantage and no evils. One should have one's own bookshelves, which should not have doors, glass windows, or keys; they should be free and accessible to the hand as well as to the eye. The best of mural decorations is books; they are more varied in color and appearance than any wallpaper, they are more attractive in design, and they have the prime advantage of being separate personalities, so that if you sit alone in the room in the firelight, you are surrounded with intimate friends.

The knowledge that they are there in plain view is both stimulating and refreshing. You do not have to read them all. Most of my indoor life is spent in a room containing six thousand books; and I have a stock answer to the invariable question that comes from strangers. "Have you read all of these books?" "Some of them twice." This reply is both true and unexpected.

Choose the best answer: (10 X 1 = 10)

1. What is the meaning of the word 'annihilates'?
 - (A) creates
 - (B) generates
 - (C) eradicates
 - (D) confers
2. Which title is suitable for the passage?
 - (A) Merits and Demerits of Books
 - (B) The Pleasure of Owning Books
 - (C) Reading a Book
 - (D) Books and Thoughts
3. According to the passage, a borrowed book is like a
 - (A) guest in the house
 - (B) host in the house
 - (C) neighbour in the house
 - (D) relative in the house
4. All the following words mean 'mankind' except.
 - (A) Homo sapiens
 - (B) humanity
 - (C) humankind
 - (D) humanities
5. Which of the following statements is not true?
 - (A) Books are for use
 - (B) Books are for show
 - (C) Books must not be damaged
 - (D) Books must be carefully handled

6. According to the passage, everyone should begin collecting a private library
- (A) in infancy
 - (B) in childhood
 - (C) in youth
 - (D) in adulthood
7. According to the passage, books are more enjoyable when they are
- (A) in book-shops
 - (B) borrowed from others
 - (C) in the library
 - (D) personal possessions
8. How should you not treat a borrowed book?
- (A) It must be treated as one's own possession
 - (B) It must be treated with a consideration formality
 - (C) It must be treated carefully
 - (D) It must be treated intimately
9. Which of the following is not an advantage of marking favourite passages of your personal books?
- (A) It enables one to remember facts
 - (B) It enables one to remember the significant sayings
 - (C) It enables one to solve a problem quickly
 - (D) It enables one to refer to particular passages
10. How should the book shelves of the private library be?
- (A) Should have doors
 - (B) Should have glass windows
 - (C) Should have keys
 - (D) Should be free and easily accessible

State if the following statements are true or false: (6 X 1 = 6)

1. The author has six thousand books. He has read all of them, some of them twice.
2. One should have one's own bookstores.
3. The best of mural decorations is wallpaper.
4. The desire of going over the old ground is like visiting a forest where you once blazed a trail.
5. Although you haven't read the borrowed book, you have to return it.
6. A borrowed book should not suffer under your custody.

- | | | | | | |
|------|----|--|----|----|-----|
| 12. | a) | Write two paragraphs, each consisting of about 100 words on "Corporate Culture and Communication". | 16 | K1 | CO2 |
| (OR) | | | | | |
| | b) | Write an essay on the following topic in about 250 words: "The Impact of Artificial Intelligence on Society". | 16 | K1 | CO2 |
| 13. | a) | As a customer service representative of your company, send a reply E-mail to complaint raised by the customer who have purchased a washing machine last week but it is not working properly. | 16 | K2 | CO3 |

(OR)

16 K2 CO3

- b) (i) Fill in the blanks choosing the best word from the options given below. (8 X 1 = 8)

Job performance is (1) _____ by a number of factors. Motivation alone does not lead to (2) _____ performance. Ability and technology (3) _____ the relationship between motivation and performance. The higher the levels of ability and motivation the (4) _____ the level of performance will be. However, increasing motivation beyond an (5) _____ level tends to (6) _____ a dysfunctional result because it is (7) _____ by an increased level of anxiety. Intrinsic and extrinsic motivations (8) _____ commitment and goal achievement.

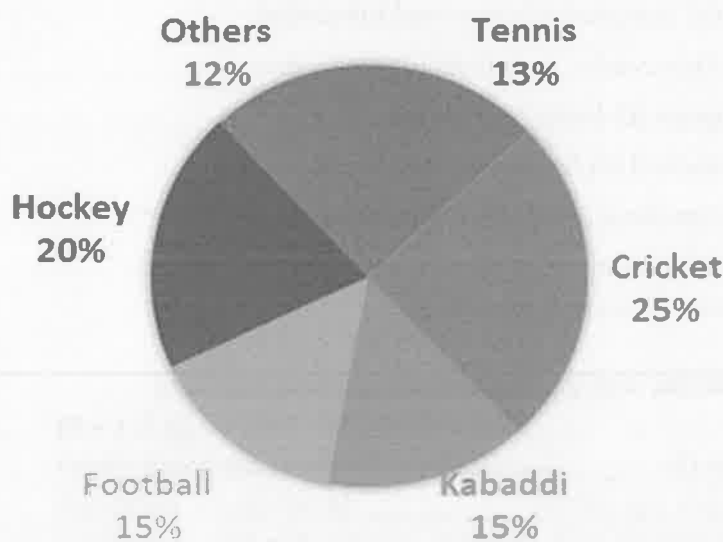
1. (a) affected (b) effected (c) influenced (d) measured
2. (a) decreased (b) increased (c) concerned (d) needed
3. (a) formulates (b) reveals (c) supports (d) moderates
4. (a) higher (b) larger (c) lower (d) smaller
5. (a) certain (b) desired (c) increased (d) optimal
6. (a) deduce (b) introduce (c) produce (d) reduce
7. (a) abandoned (b) accompanied (c) affiliated (d) amalgamated
8. (a) drive (b) move (c) control (d) change

- (ii) Fill in the blanks with correct options given in brackets.

(8 X 1 = 8)

The Internet has (1) _____ (made / discover) the world global village and in this age of (2) _____ (developed / advanced) technology and internet, it is hard to imagine that how a business could run its operations (3) _____ (fast / efficiently) without an Internet connection. High speed broadband and LTE technology has increasingly (4) _____ (transformed / converted) the way people do work in office or at workplace for positive growth and development of their businesses. From internal/external communication to transmitting the (5) _____ (vital / significant) business documents and information, companies and business organizations are using the internet. Business organizations and companies are using high speed internet to (6) _____ (improve / accelerate) their business operations for enhance productivity and operational efficiency. Ability to communicate more easily and rapidly. Whether it is the matter to (7) _____ (interact / talk) with employees regarding different business-related issues or connecting with the customers to respond their queries in real time, internet plays a vital role to make business communication (8) _____ (relevant / easier) and quicker.

14. a) Write a letter to your friend about the various ways in which you spend a vacation usefully. 16 K2 CO4
- (OR)
- b) You are an electrical engineering intern. Your manager has asked for a weekly summary of circuit testing results. Draft a memo summarizing the testing progress, highlighting any issues encountered, and suggesting corrective actions. 16 K2 CO4
15. a) The Pie chart given below shows the spending of a country on various sports during the academic year 2024-2025. The total amount spent is hundred crore rupees. Read the chart and interpret the data in 200 words. 16 K3 CO5



- (OR)
- b) Describe the process of organizing a college technical event from planning to execution. 16 K3 CO5